



## Media Consent Form

We love to celebrate the successes and achievements of our young people at Arts Emergency, which is why we often share photographs and films of our activities. Sharing the things we do through photographs, videos, audio and written case studies helps to raise awareness of our work and ensures we can continue funding what we do and providing quality opportunities for you.

It's important to us that we provide a safe and enjoyable experience for every young person. To help us do this, please note the following important information:

- We will not share photographs, video or other images of young people without the consent of the young people involved and their parents or carers.
- We recognise the need to ensure the welfare and safety of all children and young people.
- We have written an image policy statement which sets out how photographs and videos of young people involved in our activities should be taken and shared. A copy of this is available from website or our Marketing and Communications Manager [[freya@arts-emergency.org](mailto:freya@arts-emergency.org)].
- Arts Emergency will use any video, audio or images in which young people appear in accordance with our Data Protection Policy and Safeguarding Policy. For a copy of either policy please visit our website or contact [carys@arts-emergency.org](mailto:carys@arts-emergency.org)
- We will take all steps to ensure images of children are used solely for the purposes they are intended. If you become aware that these images are being used inappropriately you should inform our Designated Safeguarding Officer immediately [[carys@arts-emergency.org](mailto:carys@arts-emergency.org)].

### How are the images, videos, audio and quotes used?

We use images, videos, quotes and audio to help explain what Arts Emergency does and to celebrate the successes of our young people and volunteers in a range of materials. This includes (but is not limited to) leaflets, videos, posters, email newsletters, articles, website and social media posts.

### How long does consent last?

Consent for Arts Emergency to use images or videos of a young person continues until they are 25, when we will contact them to reconfirm their consent.

Your consent is important to us and can be changed or withdrawn at any time by notifying Arts Emergency in writing. On your request to withdraw consent we will discuss with you what materials or circumstances you'd like to withdraw consent under and we will update our records. We cannot withdraw images, text, videos or audio that have already been published online or in print.

Please contact [freya@arts-emergency.org](mailto:freya@arts-emergency.org) if you have any questions, would like to see examples of how we use photographs or quotes in different ways or if you'd like to revoke your consent.

**What should I do next?**

- If you are under 18: You and your parents or guardian need to read and sign the form.
- If you are over 18: You need to read and sign the form.

I allow Arts Emergency to use any images/ video/ audio/ text/ quotes of and by me for any purpose and in any media. In turn, Arts Emergency commit to using these images/ video/ audio/ text/ quotes sensitively and appropriately. Arts Emergency may share this content with relevant third parties, including but not limited to, the press and charitable foundations who support Arts Emergency, but only if their intended use does not conflict with our Image policy, Data Protection Policy or Safeguarding Policy.

I understand that Arts Emergency might use the images/ video/ audio/ text/ quotes of me:

- on the Arts Emergency website
- in printed material, such as leaflets and posters
- in printed and online press, such as magazine articles
- on social media sites
- in emails and e-newsletters

I give my permission to be photographed, quoted or filmed by Arts Emergency as outlined in this form.

I give permission for my first name and age to be published with the photograph/film/quote.

I understand that by signing this form that Arts Emergency is obliged to keep a copy of it to comply with data protection law.

I understand that Arts Emergency owns the rights to the images/ video/ audio/ text/ quotes.

I understand that Arts Emergency may alter or modify the images/ video/ audio/ text/ quotes as they wish but that I will always be portrayed in a respectful, accurate and balanced manner.

I understand that Arts Emergency will keep and use all photos/ video/ audio/ text/ quotes until I am 25 years old after which they will ask me to renew my consent.

Date: ..... Name: .....

Signature of young person: .....

If under 18, name of parent/ guardian: .....

Signature of parent/guardian: .....

Address: .....

Tel: .....

Email: .....